



Saint Olave's Grammar School

London 1571

Acting Headmaster: A. Rees BSc.

14 June 2018

Ref:

Dear Parent(s)/Carer(s)

I am delighted to inform you that from September 2018, when your son goes into Year 9, I will be taking over from Mr Carroll as your son's Head of Year. Your son has been notified of this during assembly this morning. It is anticipated that I will remain their Head of Year until the end of Year 11.

Over the next few weeks I will be working closely with Mr Carroll and the current tutors to get an insight into each student. I am looking to personally get to know the year group and the individuals by being present during tutor times and assemblies and available for them to come and see me if they wish to do so. Having worked at the School for the last year as a Maths teacher and in my previous school, as a Head of Year, I will be able to draw upon this experience to further support your son.

As you have already been made aware, the students will be mixed into 5 tutor groups from September, as opposed to the current 4 groups. They will be told of their form groups on the last day of the summer term.

I would like to take this opportunity to encourage you to get in touch with regards to any matters which you feel I or the School need to be made aware of. My email address is: ssenaratne@saintolaves.net

I am extremely excited about the journey ahead. I look forward to seeing your sons develop academically and personally and to help support them become the best they can be.

Yours faithfully,

Ms S Senaratne

