



14 July 2020

Dear Parents/Carers and Students,

### Year 10 September 2020– New Routines

To allow for increased safety within school please be advised of the following:

- Terms starts on Thursday 3<sup>rd</sup> September
- Your son will have an Assembly and a tutorial meeting with his form tutor **remotely** either on Thursday 3<sup>rd</sup> September or Friday 4<sup>th</sup> September. They are **not** expected to attend school on these days
- Lessons will begin on **Monday 7<sup>th</sup> September**
- Year 10 are to arrive by 8:30 ready to start their first lesson at 8:40
- Their day will finish at **3:10pm**
- They must enter the school site by the Park Avenue entrance
- They will enter the building via the entrance **by Room 20 / PE area** and go directly to **Upper Humanities**
- They are not to go to any other area of the school before lessons begin
- Form Rooms will be in Upper Humanities
  - 10J Room 31
  - 10K Room 34
  - 10L Drama Room
  - 10M Room 30
  - 10N Room 32
- They must walk on the path
- They **must** go directly to their Form Room
- They will remain most of the teaching day in their Form Room
- There might be some lessons where they go to specialised areas. If these areas have been used by another year group “bubble” they will have been cleaned prior to Year 10 entering
- There will be no lockers available to students
- They should bring the equipment they require for the day in a bag. This will remain in their Form room
- Students are encouraged to bring food from home however there will be a limited canteen service available where hot and cold food will be served at lunchtime
- Please note the Behaviour, Attendance, Before and After School Procedures and Rules and Regulations and Child Protection policies will all be amended considering the current circumstances and will be available on the school website
- Information about the timings of the **Remote Tutorial** meeting on Thursday 3<sup>rd</sup> September or Friday 4<sup>th</sup> September, the Year group Assembly and PSHE lesson will be sent out at the end of August



Whilst the school may be partially closed, we are still here and, in a position, to offer support where it is needed. We are therefore happy to talk to students about any concerns or issues they may have.

I am very much looking forward to seeing your son in September.

Yours sincerely

Rochelle Maxwell  
Head of Pastoral 7-11